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Library Service - Miss Sara Byler

✓ **FOR YOUR INFORMATION**

Vol. VII No. 2 **FROM THE PRESIDENT**



May 27, 1966

A Special Message regarding Commencement

The commencement activities at Western are considered to be of major importance, and the College is exceedingly proud of the dignity and beauty which have become valued traditions. The conscientious manner in which the faculty has always accepted the responsibility of participation has been very gratifying, and I feel certain that each of you have made appropriate arrangements for academic regalia. Let me urge you to let only the most serious of emergencies prevent 100 percent participation in the commencement exercises scheduled for 7:30 p.m. on Friday, June 3, in the E. A. Diddle Arena.

The Graduation Committee has especially asked that attention be directed to the attached instructions for faculty participation in the graduation exercises. Events scheduled on commencement day are as follows:

- | | |
|---------------|--|
| 10 a.m. | Associate Degree Graduation; Room 103,
Paul L. Garrett Student Center. Speaker:
Dr. Ellis Hartford, Dean of the Community
College, University of Kentucky |
| 2 p.m. | Commissioning Exercises, ROTC Seniors;
Room 103, Student Center |
| 3 - 4:30 p.m. | Teaching and Administrative Faculty
Reception for Seniors; Ballroom, Student
Center |
| 7:30 p.m. | Commencement Exercises; E. A. Diddle
Arena. Speaker: Dr. Frank G. Dickey,
Director of the National Commission on
Accrediting |

A Reminder from the Registrar

Careful attention to our responsibilities which relate to certain college-wide activities is of the greatest importance. This is particularly true for

matters such as reporting of final grades for this semester and registration for the coming summer session. Please accept the following reminders from the Registrar:

1. All final grades are to be submitted to the Registrar's Office prior to 12 Noon, Saturday, June 4.
2. The 1966 Summer Session commences with registration at 8 a.m., Monday, June 13, in the E. A. Diddle Arena. Classes begin on Tuesday, June 14.

College Heights Post Office Schedule during Interim:

Campus mail delivery will be suspended from Friday, June 3, until Monday, June 13. The College Heights Post Office will observe the following schedule during the interim period for the convenience of those desiring to pick up personal and departmental mail:

Monday through Friday: 8:00 a.m. - 10:30 a.m.
2:30 p.m. - 4:30 p.m.

Saturday: 8:00 a.m. - 10:30 a.m.

Special Note to Office Heads

Office personnel will be given a "break" of three working days between the end of the spring semester and the opening of summer school. The offices will remain open during this interim, of course, and the head of each office is asked to work out a schedule for his staff in such a manner as to guarantee the transaction of all College business.

Office Hours Schedule

During the summer session all offices will be open from 7:30 a.m. until 4:00 p.m. Monday through Friday and from 7:30 a.m. until 12 Noon on Saturday.

A Successful School Year

We all recognize that the beginning and ending have a tremendous influence upon the success of the school year. By all standards, the 1965-66 school year can be looked upon as an outstanding one, and it behooves each of us to give close attention to every detail of our responsibilities as we conclude another great year in the life of Western.

Kelly Thompson